

Mississippi River Regional Planning Commission Staff Report on Projects for the Bimonthly Meeting on 10.10.2018

	Agenda Topic or Project Name	Purpose, Benefit, Project deliverables, and Contract Amount	Project Time Period	Project Status and Next Steps	Contact
1	Roll Call	Confirm a quorum	Today's Meeting	NA	NA
2	Minutes of last MRRPC Bimonthly Meeting	Confirm past meetings decisions and outcomes	Today's Meeting	NA	NA
3	Treasurer's Report	Present all financial activities occurring on the MRRPC accounts and the four business Revolving Loan Funds since last Bimonthly Meeting.	Today's Meeting	The MRRPC administers four federally funded business revolving loan funds that were awarded to the MRRPC between 1989 and 1995 to assist in overcoming rural economic distress and flooding. The loan funds cover all nine MRRPC counties. On April 6, 2018 Driftless Brewery Company's \$100,000 loan was closed on.	Greg Flogstad, Director 608.785.9396 greg@mrrpc.com
4	Decision on bookkeeping-accounting firm for MRRPC	Contract for bookkeeping firm ended. A Request for Proposals (RFPs) was mailed out to 9 accounting firms. Three firms submitted proposals.	Today's Meeting	Need to select bookkeeping firm at today's meeting. Choices include JRM-CPAs, Johnson and Block CPAs and Tostrud and Temp S.C.	Greg Flogstad Director 608.785.9396 greg@mrrpc.com
5	Decision on Auditing Firm for MRRPC	Contract for auditing firm ended. A Request for Proposals (RFPs) were mailed out to 9 accounting firms. Three firms submitted proposals	Today's Meeting	Need to select an auditing firm at today's meeting. Choice includes Tostrud and Temp S.C. or resend out another RFP.	Greg Flogstad Director 608.785.9396 greg@mrrpc.com
6	Report on heavy rain and flooding disaster event of August 27-28 and local, state and federal response to date.	Assistance is needed wherever it can come from. Over \$108 million of damages to residences and nearly \$49 million to businesses. Flooding also caused more than \$75 million in damage to public infrastructure such as roads, bridges, and dams, and emergency protective measures. Damage assessments to look at public assistance (infrastructure) will be conducted in Adams, Crawford, Dane, Dodge, Fond du Lac, Green Lake, Iron, Juneau, La Crosse, Marquette, Monroe, Ozaukee, Richland, Sauk, and Vernon Counties. Much of southern Wisconsin was hit with heavy rains, flash flooding, damaging winds and tornadoes during the latter part of August. Source: Wisconsin Emergency Management	Today's Meeting	Local damage assessments from counties finalized by Wisconsin Emergency Management today shows more than \$108 million in damage to residences. This includes 56 homes destroyed, 564 homes with major damage, and nearly 4,000 with minor or affected damage. In addition, 14 businesses were destroyed, 62 sustained major damage and 96 reported minor damage with losses of nearly \$49 million. Approximately 120 businesses in the nine county Mississippi River Region were flooded. Flooding also caused more than \$75 million in damage to public infrastructure such as roads, bridges, and dams, and emergency protective measures A large portion of southwest to central Wisconsin had over 10" of rain, with some areas measuring over 20" of rain causing many major rivers including the Baraboo and Kickapoo Rivers to flood at historic levels. One person was killed in Dane County during flash	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com Greg Flogstad Director 608.785.9396 greg@mrrpc.com Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com

				<p>flooding. On August 28, severe storms spun up 19 tornadoes and 90-100mph winds in the east central region causing widespread damage. MRRPC along with county and state officials have been to recovery meetings thus far in Viroqua, Readstown, Ontario and La Farge. Other meetings were held in Viola and Coon Valley. MRRPC's primary help will come if a National Disaster Declaration is declared. Based on past experience staff will likely be called upon to write FEMA, State HUD-CDBG, USDA Rural Development and US Dept of Commerce-EDA grants for public infrastructure, land acquisition, flood proofing, community facility, housing and relocation assistance projects.</p>	
7	<p>Report on US Dept. Of Commerce-EDA public facility flood disaster grant assistance projects in the cities of La Crosse, Arcadia and Viroqua. DB</p>	<p>EDA was allocated \$587 million in additional funding nation-wide for communities impacted by 2017 natural disasters. Only 11 counties in the Chicago Region are eligible all of these are in Wisconsin and 7 of them are in the MRRPC Region.</p>	<p>Today's meeting</p>	<p>EDA and MRRPC staff has met with the Cities of Arcadia, La Crosse and Viroqua to discuss possible projects. EDA staff has recommended that these communities submit to EDA applications. On September 28th The City of La Crosse was notified that they were awarded \$3.6 Million from the EDA for storm water lift and booster pumps at three locations in the North Side. The City of Arcadia is applying for approximately \$6 million for new main storm sewer lift station, upgrades to five other lifts stations, and sewer drainage channels to protect Ashley Furniture and it's 3,000 jobs and the City's downtown from flooding should a breach in a new levy that is also part of the project. Viroqua's Project involves developing a new site for the County Highway Shop in an industrial park that will be developed.</p>	<p>Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com</p>
8.	<p>Decision on Jackson County Hazard Mitigation Plan Contract. DB</p>	<p>Update the Jackson County Multi-Hazard Mitigation Plan. \$30,000 federal grant approved requiring a \$10,000 match from MRRPC and Jackson County. The original plan was prepared to reduce costs and losses from natural disasters and some manmade disasters. This is an update to the existing plan. Inventories county's vulnerabilities to various types of disasters. The Plan Inventories and maps critical facilities and all structures in floodplains. The Plan Develops projects and strategies to reduce losses from future disasters. Plans</p>	<p>August 2018 through March 2021</p>	<p>Jackson County received notification from FEMA in August that their grant application to update their existing plan has been approved. The final plan is due in March 2021. A contract with the county and the MRRPC has been developed and needs to be signed by both the County and the MRRPC.</p>	<p>Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com</p>

		must be approved by DHS-FEMA and Wisconsin Emergency Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs.			
9.	Decision on La Crosse County Hazard Mitigation Plan Contract. DB	Update the La Crosse County Multi-Hazard Mitigation Plan. \$31,331 federal grant approved requiring a \$10,444 match from MRRPC and La Crosse County. The original plan was prepared to reduce costs and losses from natural disasters and some manmade disasters. This is an update to the existing plan. Inventories county's vulnerabilities to various types of disasters. The Plan Inventories and maps critical facilities and all structures in floodplains. The Plan Develops projects and strategies to reduce losses from future disasters. Plans must be approved by DHS-FEMA and Wisconsin Emergency Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs.	August 2018 through March 2021	La Crosse County received notification from FEMA in August that their grant application to update their existing plan has been approved. The final plan is due in March 2021. A contract with the county and the MRRPC has been developed and needs to be signed by both the County and the MRRPC.	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com
10	Approval of disaster recovery microloan agreement between WEDC and MRRPC.	Due to the increased frequency of natural disasters impacting businesses in Wisconsin the Wisconsin Economic Development Corporation started developing a microloan program in early 2018, that they were planning to roll out in 2019. The recent flooding however sped this program up and they would like this program now to be available to businesses impacted by the flooding of August 23-24 and September 3-4, 2018. They also would like the MRRPC to become involved in administering this program since we already administer the four US Dept. of Commerce-EDA regional revolving loan funds. Providing micro loan lending would be consistent with both our mission statement and our bylaws	Today's Meeting	MRRPC staff submitted an application for the MRRPC to be a microloan lender from funds provided to us from WEDC. This application from what I understand at this point in time is going to be funded with an initial allocation of \$600,000 and a good possibility of more if our fund balance drops below \$125,000 and there is demand for the remaining amount and more. The maximum loan amount is \$15,000 to businesses damaged by flooding. The interest rate will be 0% for a minimum period of two years with up to a six month payment deferral allowed. The funds that are repaid to us can be used to cover administrative costs and set up an ongoing micro loan fund in the region that will be continually available to businesses. There would be no federal regulations tied to these funds. Chris Hardie with Seven Rivers Alliance, Jenny Kuderer with WEDC	Greg Flogstad Director 608.785.9396 greg@mrrpc.com

		The West Central, Northwest, North Central, and Southwest Regional Planning Commissions also have or will apply to become microloan lenders as well.		and Jim Bowman with Driftless Development have stated to me (unsolicited) that they are willing to help us administer this program and other Economic development partners are too.	
11	Approval of forming an ad hoc Micro Loan Review Committee. GF	A small committee of bankers in the flood impacted areas and MRRPC staff is proposed to review the loan applications.	Today's Meeting	Once the committee forms it will probably meet weekly to review applications	Greg Flogstad Director 608.785.9396 greg@mrrpc.com
12.	Report on the Wisconsin Department of Administration's proposed Community Development Block Grant (CDBG) Close Grant program involving terminating all CDBG Revolving Loan Funds across the state. Then allowing communities to apply for a guaranteed CDBG grant for the amount of RLF funds returned. GF	Due to compliance issues and over \$50 million sitting in bank accounts across the state the WI DOA is proposing to terminate the CDBG RLFs in all communities and counties. As an incentive for RLF communities and counties to participate it will allow counties and communities to apply for a CDBG grant in an amount that is equal to the amount of CDBG funds that are returned. This CDBG grant is guaranteed to be funded. Grants may be for road, water sewer, other public facilities, housing, planning, job training services and centers, food pantries, senior centers, services to the homeless, crime prevention and public safety, child care, health services: substance abuse services-counseling and treatment (opioid treatment), fair housing counseling, education programs, energy conservation, services for senior citizens, and other similar projects approved by DOA. Projects must also benefit a population area that is at least 51% Low and moderate Income.	This program will be rolled out by WI DOA in August and September. Communities and counties will have two years to return the funds and apply for CDBG grant for the amount of RLF funds that they returned to the State.	Attend public meetings that DOA will be sponsoring around the State in August and September 2018 communities and counties will have two years to determine and apply for projects that are CDBG eligible and provide service to a population that is at least 51% Low and moderate income. Counties that will need to address this program are: Pierce, Pepin, Buffalo, Jackson, La Crosse, Monroe and Vernon Counties. Cities and Villages that will have to address this are Tomah, Sparta, Kendall, Hillsboro and Osseo.	Greg Flogstad, Director 608.785.9396 greg@mrrpc.com
13a	Crawford County Hazard Mitigation Plan Update	Update the Crawford County Multi-Hazard Mitigation Plan. \$30,000 federal grant approved requiring a \$10,000 match from MRRPC and Crawford County. The original plan was prepared to reduce costs and losses from natural disasters and some manmade disasters. This is an update to the existing plan. Inventories county's vulnerabilities to various types of disasters. The Plan Inventories and maps critical facilities and all structures in floodplains. The Plan Develops projects and strategies to reduce losses from future disasters. Plans must be approved by DHS-FEMA	2016-2018	A grant has been approved by FEMA and the money has been awarded. The grant cycle ends October 30, 2018. A contract with the Planning Commission for an amount not to exceed \$29,000 has been signed. A public hearing explaining the update process was held on 4/27/16. A hazard risk assessment survey was mailed to all municipalities and first responders with a May 31 st deadline for return. Staff has completed updating the demographic information such as populations, land use, employment and updating the risk assessment portion of the plan, i.e. number of times each hazard has occurred within the county and the	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com

		and Wisconsin Emergency Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs.		amount of damage caused by the hazard. In addition, staff has also compiled the returned surveys. A second survey has been sent out to those municipalities which did not return the first survey. A meeting with the Crawford County Land Information Officer was held to discuss updating the structures located within the FEMA 100-year floodplain. Meetings with the County Highway Commissioner, Land Conservation Department, Zoning, have been held to explain the plan and to get potential mitigation projects from these departments. Meetings with incorporated communities which have not responded to the two surveys are still being held. A draft of the plan has been completed and will be presented to the Land Conservation Planning and Zoning Committee for approval to hold a public hearing on the draft.	
13b	Trempealeau County Hazard Mitigation Plan update	Update the Trempealeau County Multi-Hazard Mitigation Plan. \$30,000 federal planning grant approved requiring a \$10,000 match from MRRPC and Trempealeau County. The original was prepared to reduce costs and losses from natural disasters and some manmade disasters. This is an update to the existing plan. The Plan inventories the county's vulnerabilities to various types of disasters. The Plan inventories and maps critical facilities and all structures in floodplains. The Plan develops projects and strategies to reduce losses from future disasters. Plans must be approved by DHS-FEMA and Wisconsin Energy Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs.	2016-2018	A grant has been approved by FEMA and the money has been awarded. The grant cycle ends October 30, 2018. A contract between the Planning Commission and Trempealeau County for an amount not to exceed \$28,000 has been signed. A public hearing explaining the update process was held on April 12 th . A hazard risk assessment survey was mailed to all municipalities and first responders with a May 31 st deadline for return. Staff also made a presentation of the updating process at the April 26 th Trempealeau County Towns Association meeting. MRRPC staff has completed updating Chapter 2, "Trempealeau County Planning Area" which contains the economic and demographic data for Trempealeau County. A risk assessment survey has been created and was mailed out in the first week of April. A second survey to those communities which have not responded to the first survey was mailed out. Meetings with municipalities which have not responded to the surveys are being scheduled. Meetings with the Cities of Arcadia and Trempealeau have been held, in addition a phone conversation was held with the Town of Arcadia. Staff has completed the updating of the demographic information such as populations, land use, employment and updating the risk assessment portion of the plan, i.e.	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com

				<p>number of times each hazard has occurred within the county and the amount of damage caused by the hazard. The updating of the over 630 structures located within the FEMA 100-year floodplain has begun and is approximately 90% completed. Trempealeau County Land Information office has provided updated GIS data as a base for the mapping required for the plan. Staff made a presentation to the Law Enforcement/Emergency Management Committee to update them on the progress of the plan. Staff will be setting up meetings with county staff from highway, public health, and sheriff departments to obtain mitigation ideas from them. The draft plan is approximately 80% completed.</p>	
13c	<p>Scenic Mississippi Regional Transit (SMRT) bus serving Crawford, Vernon, Monroe, and La Crosse counties</p>	<p>Develop a fixed route public transportation service for Crawford, La Crosse, and Vernon Counties. Bus transportation will service commuters, elderly, disabled, medical appointments, and personal travel.</p> <p>Projected operating costs for 2018 are approximately \$350,000. Funding comes from a federal DOT grant, local governments, corporate donations and the fare box.</p>	<p>Service Began on December 3, 2012 - present</p>	<p>The SMRT Bus has been operating for over five years in La Crosse, Vernon and Crawford Counties. In 2017 ridership decreased by about 6%. In the 6 months of 2018 ridership is up by approximately 10% over 2017 ridership.</p> <p>The new route that operates two round trips per day between Tomah and La Crosse has been operating for approximately a year. Each quarter ridership on the route has increased by about 10%-12%.</p> <p>The City of Prairie du Chien has been the administrator of the SMRT Bus since it began operation in 2012. Since the service has grown and expanded primarily north of the City of Prairie du Chien a change in the local unit of government sponsor (administrator) is being evaluated. A local unit of government sponsor more centrally located is desired.</p> <p>In addition, since the SMRT Bus has expanded service a requirement of the State/Federal DOT grant is that the bus service must be re-bid. The procurement process is underway and service bids were submitted in September. An evaluation committee comprised of representatives of the four counties is in the process of reviewing the bids. Based on the bid process a provider will be selected</p>	<p>Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com</p>

				(October/November) for the SMRT Bus service for 2019.	
13d	Viroqua Outdoor Recreation Planning	Plan for maintenance and expansion of outdoor recreation opportunities in the city of Viroqua. Plan makes the city eligible for State Land and Water Conservation Grants and State Stewardship Grants. The city would like a new bike trail within the city and the development of the old swimming pool property.	2017-2019	Staff has met with the city administrator and explained the process and time frame of developing a plan. Staff also made a presentation to the city parks committee on the process and what information the city will need to provide during the planning process. Staff has updated the old data found in the plan and submitted this data to the city for review. The city reviewed the plan and submitted a list of items to be changed and provided photos to be included in the new plan. Staff has made changes and sent it back to the city for another review. Staff has been in contact with the city and they know we are waiting for their review.	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com
13e	The Upper Mississippi River Manufacturing Alliance TUMMA Inc. Industry Cluster Initiative	Manufacturing is a priority economic sector because it is a major economic driver of the region. The MRRPC in the past has served a logistical support role by helping convene manufacturers to network in hopes developing joint workforce development services and ventures on new or better products. On November 24, 2015 the Equipment and Metal Manufacturing Association - EMMA voted to change its name and bylaws to TUMMA to invite all manufacturers in the tristate region to join. Its primary focus will be on improving the skill sets and knowledge of the region's manufacturing work force. A TUMMA steering group was established and met regularly. Officer elections were held in January 2016. A fulltime director was hired in February 2016 and resigned in March 2016. Funding for initial position was provided by the Western Wisconsin Workforce Development Board. In June 2016, a \$80,000 Request for Proposals RFP was issued by the Western Wisconsin Workforce Development Board. The RFP was awarded in July to Western Technical College to hire a Business Services Coordinator to assist TUMMA and other industry sectors.	Continual	The Business Services Coordinator for the Western Wisconsin Workforce Development Board that also serves as TUMMA's Executive Director resigned in July. The Business Services Coordinator works directly with technical colleges, universities, Workforce Boards and manufacturers in the region to raise awareness of manufacturing careers and develop workforce development initiatives. Major emphasis will be to increase K-12 students' interests in manufacturing careers. This position is housed in the new Integrated Technology Center on the WTC campus. The position will continue under the same arrangement and continue to be housed at Western Technical College. The Onalaska Fab Lab is available for public and middle school Saturday courses starting the 2018- 2019 school year. TUMMA approved \$1,000 towards sponsoring the October 24, 2018 Guiding Innovation Program at WTC that is being held during "Manufacturing Week". An Artificial Intelligence & Automation Workshop sponsored by UW Stout Discovery Center was sponsored in part by TUMMA at Camp Douglas on September 26, 2018. The next TUMMA board meeting will be held at Whitehall High School at their Mobile Skills Lab. They will hear a presentation on the lab facilities and resources. For more information on TUMMA go to: info@tumma.org .	

13f	Contract to Update Comprehensive Plans for Trempealeau County Towns	Trempealeau County contracted with the MRRPC to update the 13 town comprehensive plans and will provide the MRRPC \$2,200 per town to do so. Trempealeau County will be responsible for the mapping. Total contract calls for \$28,600 in funding to MRRPC and completion of all 13 plans by Fall 2018.	June 2016 – December 2018	MRRPC staff completed draft Comprehensive Plan revisions for 13 Towns in Trempealeau County. The revised plans were forwarded to Trempealeau County and the respective Town's for their review and approval. All the Towns have conducted public hearings on their revised comprehensive plans. Minor plan modifications have been made and almost all the plans have been approved. The County is utilizing the information gathered/prepared for the Town plans and is updating the County Comprehensive Plan. All plans will be completed in 2018.	Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com
13g	Monroe County Hazard Mitigation Planning	A grant to DHS-FEMA was written by staff to update the Monroe County Multi-Hazard Mitigation Plan. Multi-Hazard Mitigation Plans are prepared to reduce costs and losses from natural disasters for counties and municipalities. This is an update to the existing plan. The plan inventory's the county's vulnerabilities to various types of disasters. Inventories and maps critical facilities and all structures in floodplains. Develops projects and strategies to reduce losses from future disasters. The Plan must be approved by DHS-FEMA and Wisconsin Emergency Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs. The total project is in the amount of \$43,744, of which \$32,808 is the grant award and the remaining \$10,936 is a required match.	2016-2018	A contract has been signed and work has begun on this project. Staff has met with the Monroe County Emergency Management Director and a representative from the sheriff's office to work out how the grant will be administered and who will perform what activities. Staff has also begun updating the required social – economic data. In addition, 2 surveys have been sent out to all municipalities, first responders, fire departments, and policing departments. A meeting with Monroe County, MRRPC staff and a representative from Fort Mc Coy was held on June 12 th . Staff met with the Monroe County Land Information Officer and obtained base maps for the county. Updating the structures located within the FEMA 100-year floodplain has begun. Staff made a presentation at the Monroe County Towns Association meeting on August 17 th . Staff has also begun updating the risk assessment chapter of the plan. This chapter identifies all the natural hazards along with how often they have occurred in the county and how much damage they have caused. Staff has begun creating the numerous maps to be included within the plan.	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com
13h	Vernon County Hazard Mitigation Plan	A grant to DHS-FEMA was written by staff to update the Vernon County Multi-Hazard Mitigation Plan and to complete county parcel mapping. The MRRPC will be preparing the plan update and the county will be responsible for completing the parcel mapping. Multi-Hazard Mitigation Plans are prepared to reduce costs and		A contract has been signed and work has begun on this project. Staff has met with the Vernon County Emergency Management Director and the Vernon County Land Information Officer to work out how the grant will be administered. Two surveys have been sent out to all municipalities, first responders, fire chiefs and police chiefs. Staff made a presentation at	Dave Bonifas, Planner 608.785.9396 dave@mrrpc.com

		<p>losses from natural disasters for counties and municipalities. This is an update to the existing plan. The plan inventory's the county's vulnerabilities to various types of disasters. Inventories and maps critical facilities and all structures in floodplains. Develops projects and strategies to reduce losses from future disasters. The Plan must be approved by DHS-FEMA and Wisconsin Emergency Management. Once the updated plan is approved, the county and other participating local governments are eligible for Federal and State Hazard Mitigation Grant programs. The total project is in the amount of \$259,793.98, of which \$40,000 of that amount is for the plan update.</p>		<p>the Vernon County Towns Association meeting on April 27th. A second set of surveys have been sent out to those who have not responded to the first set of surveys. Staff met with the Vernon County Land Information Officer to discuss mapping needs. Work on updating the structures located in the FEMA 100-year flood plain has been completed. Staff has made a presentation to the Emergency Management Committee on 5/31/18 to explain the updating process to new committee members. A draft plan has been completed and presented to the Emergency Management Committee on 10/3/18. A public hearing on the plan has been scheduled for November 7th. After the public hearing the plan will be sent to WEM for review.</p>	
13i	<p>Report on the successful Coulee Region' Business Center and Western Wisconsin Workforce Development Board's Joint Application of \$45,000 to the U.S. Department of Commerce - Economic Development Administration to fund a feasibility study on development of a fabrication lab, food processing, packaging and distribution center and a transitional jobs program to assist persons with barriers to employment.</p>	<p>This feasibility study was funded by EDA for \$45,000 and is being matched by an additional \$45,000 from the City of La Crosse, the CRBC and the La Crosse Industrial Park Corporation, each providing \$15,000. The funding will be used to hire a consultant(s) to research the development of a fab lab, a food processing, packaging and distribution operation and training opportunities for hard to employ persons as well as look for additional space because the Coulee Region Business Center is always at or near full capacity. The MRRPC Director assisted in writing this grant.</p>	2017-2018	<p>The MRRPC wrote a Request for Proposal (RFP) that was mailed out in late November to consultants. The consultants were required to submit their proposals by December 18, 2018. Consultants were interviewed on January 12. Place Dynamics was selected as the consultant and the contract was signed in early February. A steering committee met with the consultant in May and on June 20, to hear about progress, answer questions and provide suggestions. The project is now in its close out phase. The recommendations include: The Coulee Region Business Center located on Kane Street in La Crosse should focus on manufacturing along with some office spaces. The existing manufacturing spaces should be subdivided into smaller spaces to allow for more manufacturers to move into the CRBC. Improvements in internet speed and communication technology in the CRBC should be undertaken to improve the effectiveness and competitiveness of the businesses in the CRBC and to help attract more tenants. A new shared use commercial kitchen and food business incubator should be constructed in a downtown like area, where more customers will frequent these businesses. This shared use commercial kitchen and food business incubator should also be</p>	<p>Greg Flogstad, Director 608.785.9396 greg@mrrpc.com</p>

				<p>equipped with packing resources to allow users to package their products for over-the-shelf sales in retail outlets. The CRBC Should also work on connecting its tenants to the WEDC funded Fab Labs in Onalaska, Necedah, Mauston and Black River Falls that are required to provide their resources to businesses and manufacturers in the region. The Discovery Center at UW Stout is another resource that tenants should be informed about to help them develop and refine their products. The study also provided a strategic time line for undertaking these projects. MRRPC staff will continue to provide assistance where needed to help administer this undertake these projects. The US Department of Commerce – EDA funding will likely be sought to undertake some of the projects identified.</p>	
13j	City of Mondovi Comprehensive Plan	Assist Mondovi in having a up to date Comprehensive Plan that meets Wisconsin Statutes. Total contract is for \$12,000	June 2018 – August 2019	<p>Staff met with the City Administrator in August and began the plan update process. A draft plan updating the goals and statistical/demographic information for all planning elements has been completed and sent to the City of Mondovi for their review.</p> <p>The City of Mondovi is in the process of evaluating options to replace the City's wastewater treatment plant. The current plant is in very poor condition and in need of replacement. The comprehensive plan will address the wastewater treatment plant options.</p> <p>In the next month or so public input meeting(s) will be conducted on the comprehensive plan update to gain resident feedback.</p>	Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com
13k	Pierce County Community Development Block Grant Revolving Loan Fund	A contract with Pierce County to administer their Community Development Block Grant Revolving Loan Fund has been executed	Continual	<p>MRRPC staff, WCWRPC and Pierce County EDC staff had a meeting on June 21, 2018 at which time records were transferred to the MRRPC. There were seven active loans at the time of this transfer and since that time the MRRPC has contacted them all and had them complete new ACH fund transfer forms, so payments could be deposited through the MRRPC authorization on a monthly basis. In July J&S Machine paid \$25,000 this paid off their loan in full. As of</p>	Greg Flogstad, Director 608.785.9396 greg@mrrpc.com

				September 30, 2018, \$167,530 in principal is owed to the fund from the remaining six borrowers and \$1,233,414 in the bank is available for lending.	
13l	Mississippi River Parkway Commission's corridor management plan. PF	The Wisconsin Mississippi River Parkway has contracted with the MRRPC to prepare an update to the Corridor Management Plan for the Great River Road. The contract for the project is \$7,200.	2017-2018	<p>Staff has completed the final draft of the corridor management plan and presented the plan to the Wisconsin Parkway Commission at their August meeting. Recommendations for facility spacing, way finding signage, long term sustainability of the MRPC have been included in the final draft plan.</p> <p>Additional comments or recommendations are being received and will be added to the document with final plan approval taking place at the MRPC November meeting.</p>	Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com
13m.	Report on Regionally Coordinated Public Transit-Human Services Transportation Plans	The Wisconsin Department of Transportation has requested Regional Planning Commissions to assist counties in updating their "Coordinated Public Transit-Human Services Transportation Plans". Plans were originally prepared with assistance from the RPC's. The plans are required by WDOT for counties to receive state and federal transportation funding. The plans must be updated by October 15, 2018.	February 2018 – October 2018.	<p>The plan update will be completed on a regional basis. A regional plan will be prepared with county specific plans as well. The MRRPC contacted transportation providers in the region and request vehicle information to be included in the plan. Demographic data has also been updated on a county and regional level.</p> <p>A public input meeting was facilitated by MRRPC staff on July 31st 2018. Approximately 150 Invitations for the July public input meeting were sent out to transportation representatives throughout the region.</p> <p>Input from the July 31, 2018 meeting was compiled and utilized in updating the Coordinated Public Transit-Human Services Transportation Plans for each county in the MRRPC Region. Draft goal, strategies, activities workplans were sent to each county in the region for review and input. Final plans have been prepared for each county and will be sent to county representatives for submittal to the Wisconsin Department of Transportation by October 15, 2018</p>	Peter Fletcher, Planner 608.785.9396 peter@mrrpc.com